

Placer County

Invites applications for:

ASSISTANT DIRECTOR OF PUBLIC WORKS



Annual Base Salary:
\$141,564.80–\$176,800.00

***Annual salary at appointment based on qualifications and experience.** This recruitment will be open until filled. To apply for this outstanding career opportunity, please submit an application via the County's website at www.JobsAtPlacerCounty.com.

THE OPPORTUNITY

This is an extraordinary career opportunity to join a progressive and innovative County located in scenic Northern California. Placer County is an award-winning organization. The County seeks to attract highly qualified candidates for consideration that bring credibility, passion, and an innovative approach to the delivery of services to the community.

COUNTY GOVERNANCE AND ORGANIZATION STRUCTURE

The County is governed by a five-member Board of Supervisors elected to four-year terms by voters within their respective districts. This governing structure has nearly all non-elected Department Heads reporting to the County Executive Officer. The County's budget for FY 2020/2021 is \$1.02 billion with a current staff of approximately 2,674 funded positions.

THE PUBLIC WORKS DEPARTMENT

The Department of Public Works provides municipal services within the unincorporated area, and plans, operates and maintains public infrastructure in large portions of unincorporated Placer County from the floor of the Sacramento Valley to the Sierra Nevada mountains, including the North shore of Lake Tahoe.

Public Works includes divisions focused on:

- Transportation/Engineering
- Road Maintenance
- Environmental Utilities Engineering and Operations
- Public Transit
- Fleet Services
- Tahoe Engineering
- Flood Control
- Stormwater Quality/Floodplain Management
- Finance/Administration

The Department of Public Works operational budget for 2021/22 is approximately \$75M and the capital budget is approximately \$50M. There are 283 employees within the Department.

THE POSITION

The Assistant Director of Public Works is an unclassified management position that reports to the Director of Public Works. The Assistant Director is the second in command and will lead the department in the Director's absence. The Assistant Director is part of the Executive leadership team for the Department that includes the Director, Assistant Director and two Deputy Directors.

This position will provide active leadership and participation in delivering the wide range of department services, initiatives, and projects. It is also expected that the Assistant Director will oversee management of operations and budgets for several operating divisions.

THE IDEAL CANDIDATE

Placer County is looking for a candidate with experience, enthusiasm, and vision to provide leadership to the Department of Public Works. This position will be tasked with providing direct oversight of staff, budgets, and operations. They will assist in developing strategies to improve our department and tactical guidance to our managers in advancing our projects and initiatives.

The successful candidate for this position will demonstrate the experience necessary to forge and maintain effective working relationships and partnerships with the Board of Supervisors, County Executive Office, our Communities, Stakeholders, and other County Departments.

In addition to possessing the minimum education and experience, the Assistant Director of Public Works will need to be an accomplished collaborator, problem solver and communicator exhibiting flexibility, determination, creativity, and political savvy.

The successful candidate will communicate the needs and desires of the County's various communities as well as the needs of our employees. They will form partnerships with other public works agencies, developers, and vendors to provide the highest level of sustainable services to our citizens within our financial resources during a period of extended growth.

PLACER COUNTY AND THE REGION

Today, Placer County represents a rapidly growing and prosperous community characterized by a healthy and mature economy, attractive business environment, and residents who benefit from a developed educational, safety and healthcare infrastructure, in addition to abundant recreational opportunities. Additionally, the County has benefited financially by the development agreement with the United Auburn Indian Community to build and subsequently expand the Thunder Valley Casino, located in Lincoln off Highway 65. Also, William Jessup University, a four-year institution, and Sierra College, a two-year institution, both located in Placer County.

The County encompasses 1,506 sq. miles (including 82 sq. miles of water) or 964,140 acres (including 52,780 acres of water) and is located 80 miles northeast of San Francisco. Total population is approximately 400,000 in both the unincorporated and incorporated areas of the County (Auburn, Colfax, Lincoln, Loomis, Rocklin, and Roseville). It is bordered by Nevada County to the north,

the State of Nevada to the east, El Dorado and Sacramento Counties to the south, and Sutter and Yuba Counties to the west.

Well known for the excellent, award winning elementary and high schools, Placer County also offers a range of housing options including those on small lots, five-acre parcels, larger horse properties, or properties with a mix of farming opportunities.

Placer County is part of the Sacramento Region, which also includes the Counties of El Dorado, Sacramento, Sutter, Yolo, and Yuba. The County Government Center is located in North Auburn and is well positioned 30 miles northeast of Sacramento, the State Capital. San Francisco and the Bay Area are an easy drive of 90 miles by car or also serviced by Amtrak stations in Auburn and Rocklin. Napa Valley is less than an hour away from the heart of Gold County.

Outdoor recreation activities in Placer County are abundant all year long and range from hiking, biking, horseback riding, to rafting on rivers, to snowshoeing and skiing, adding to a focus on an array of resort and supporting industries.

Additionally, a number of vineyards and wineries have expanded throughout the County, bringing in a number of visitors and relocated activities. The Sierra Nevada Mountains and Lake Tahoe, parts of which are located in Placer County as well as the stunning beauty of the foothills, offer an unlimited range of recreational opportunities and incredible scenery.

Placer County also has a County wide agricultural marketing program called PlacerGROWN that assists County farmers with direct marketing of their locally grown products. They offer a wide variety of fresh produce year round, from Satsuma mandarin oranges in November and December, to peaches, plums, nectarines, and strawberries in spring and summer. Also grown is a large variety of fresh vegetables. Several ranches provide locally raised beef, sheep and hogs. The County has a year round Farmers' Market in Auburn with many seasonal markets open in various locations within the County.

MINIMUM QUALIFICATIONS

Experience—Six years of increasingly responsible experience in public works, including three years of management responsibility.

Education—Equivalent to a bachelor's degree from an accredited college or university with major course work in civil engineering, public or business administration, or a related field. Additional training in management is highly desirable.

COMPENSATION AND BENEFITS

Salary—The annual salary range for this unclassified management position is \$141,564.80-\$176,800.00.

Annual Leave—The County provides 100 hours of management leave to be used as time off or paid out in cash, in addition to a competitive vacation and sick leave package and thirteen (13) paid holidays per year.

Cafeteria Plan—The County provides \$4,000 per calendar year that can be taken in cash or used for unreimbursed medical expenses, unreimbursed dependent care expenses, or 401(k) plan contribution.

Deferred Compensation—Voluntary 401(k) is available through payroll deductions. The County will match one dollar for every four dollars in employee contributions made to a 401(k) account up to a maximum employer contribution of \$750.00 per employee per calendar year.

Education Allowance—Tuition reimbursement is available for approved classes up to a maximum of \$1,200 per year.

Health, Dental and Vision Insurance—Health coverage is available through CalPERS with the County paying 80% of the selected plans total premium for employee. Dental and Vision insurance are fully paid by the County for the employee; the employee pays the premium for dependents.

Life Insurance—A fully paid double indemnity life insurance policy of \$50,000 is provided for the employee. An accidental death policy of \$10,000 is also fully paid by the County.

Retiree Medical—Employees hired prior to January 2, 2005, received the same County medical contribution as active employees upon retirement with five years of CalPERS service credit. Employees hired after January 2, 2005, receive 50% of the County medical contribution upon retirement with ten years of CalPERS service credit including five years of Placer County service. Employees receive an additional 5% of the County medical contribution for each additional year of service up to 20 years.

Retirement Plans—Employees are covered by Social Security and the California Public Employees Retirement System (CalPERS). Placer County has three pension tiers for miscellaneous members, 2.5% at 55, 2% at 55 and 2% at 62. The tier an employee is placed in is dependent upon hire date and CalPERS membership date. Beginning January 1, 2013, all new hires to Placer County who have not been members of CalPERS within the last six months will generally be placed in a 2% at 62 formula. Both the employer and employee contribute 6.2% into Social Security and 1.45% into Medicare.

APPLICATION PROCESS

To be considered for this excellent career opportunity, please submit a completed application via the County's website at www.jobsatplacercounty.com.

This recruitment will be open until filled. Interested candidates are encouraged to apply immediately.

Appointment to this position will be contingent upon successful completion of a post-offer pre-employment background investigation, which may include a fingerprint clearance and a pre-employment examination.



SELECTION PROCESS

An application appraisal screening will be conducted to select a reasonable number of the best-qualified candidates who will be invited to an interview. The interviews will be used to appraise the education, experience, and personal qualifications of each best-qualified applicant.

For additional information about Placer County please visit the website at www.placer.ca.gov.



Thank you for your interest in employment with Placer County. Placer County is an equal opportunity employer and is committed to an active nondiscrimination program. It is the stated policy of Placer County that harassment, discrimination and retaliation are prohibited and that all employees, applicants, agents, contractors, and interns/volunteers shall receive equal consideration and treatment. All terms and conditions of employment, including but not limited to recruitment, hiring, transfer and promotion will be based on the qualifications of the individual for the positions being filled regardless of gender (including gender identity and expression), sexual orientation, race, color, ancestry, religion, national origin, physical disability (Including HIV and AIDS), mental disability, medical condition (cancer or genetic characteristics/information), age (40 or over), marital status, military and/or veteran status, sex (including pregnancy, childbirth and related medical conditions), or any other classification protected by federal, state, or local law. Please contact the Human Resources Department at least 5 working days before a scheduled examination if you require accommodation in the examination process. Medical disability verification may be required prior to accommodation.

HUMAN RESOURCES DEPARTMENT Equal Opportunity Employer

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www.placer.ca.gov/jobs

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